

**HENRY COUNTY FISCAL COURT
REGULAR MEETING
DECEMBER 17, 2013**

The Henry County Fiscal Court met in a Regular Session on December 17, 2013 at the Henry County Courthouse in New Castle, Kentucky with the following in attendance:

Honorable John L. Brent, Judge Executive
Honorable Peggy V. Bryant, Deputy Judge Executive
Honorable Virginia Harrod, County Attorney
Esquire Scott Bates
Esquire Jerry Beasley
Esquire David Brown
Esquire Mike Fisher
Esquire Roger Hartlage
Esquire Nick Hawkins

RE: PLEDGE OF ALLEGIANCE

Judge Executive, John L. Brent, led the Court in the Pledge of Allegiance to the Flag.

RE: PRAYER & PREPARATION

Silent prayer was observed in preparation for the meeting.

RE: CALL TO ORDER

Judge Executive, John L. Brent, called the meeting to order and noted everyone was present.

RE: APPROVAL OF MINUTES

Upon motion by Esq. Brown and seconded by Esq. Bates, it is ordered by the Court to approve the minutes from the November 19, 2013 Regular Meeting.

Motion carried unanimously

Upon motion by Esq. Bates and seconded by Esq. Hawkins, it is ordered by the Court to approve the minutes from the November 20, 2013 Special Meeting.

Motion carried unanimously

RE: OLD BUSINESS

RE: CLERK'S BUDGET-2ND READING

Esq. Hawkins, chair of the Budget Committee, brought recommendation from the Committee to approve the 2nd reading of the Clerk's 2014 Budget. Esq. Hawkins noted there were very few changes and a projection of increase in excess fees from \$53,565.00 to \$67,850.00.

Upon motion by Esq. Hawkins and seconded by Esq. Fisher, it is ordered by the Court to approve the 2nd reading of the Clerk's 2014 Budget.

Motion carried unanimously

RE: SHERIFF'S BUDGET-2ND READING

1. Personnel Policy/Payroll Recommendations

Judge Brent noted the first issue for discussion was the personnel policy and payroll recommendation. Esq. Hawkins reported the Committee discussed the personnel policy and had different opinions, if all constitutional officers should follow the County's Personnel Policy. The Committee discussed the issue with Sheriff Cravens. Esq. Bates noted we may need to tweak some of the personnel policies for the law enforcement. Esq. Bates stressed following the same personnel policies keeps everyone on an even keel. Esq. Bates also noted if Sheriff Cravens decided to adopt his own personnel policy than the Sheriff's office may need to do their own payroll. Sheriff Cravens was in agreement to follow the County's Personnel Policy, including the Nepotism Policy. Sheriff Cravens noted his son Matthew is currently working as a part-time court security officer. Matthew will be going to the Academy for training and will have the status of a part-time sheriff's deputy. Sheriff Cravens stressed he will honor the Nepotism Policy which states a county officer may not employ or appoint any relative to a paid full time position.

2. Sheriff's Budget-2nd Reading

Esq. Hawkins noted the next issue was the 2014 Sheriff's Budget. The Committee met with the Sheriff and had a lively discussion, but did not reach a consensus with the Sheriff's Budget. The 2014 Sheriff's Budget has a \$9,397.75 increase in the part-time line item, from \$45,000.00 to \$54,397.75. Esq. Hawkins felt what was in the budget this year was sufficient and the increase for part-time salary was not necessary. Esq. Hawkins did recommend a \$1,000.00 increase from the previous year's budget to cover the raises for the Sheriff's department. Sheriff Cravens felt the Court was not supporting his office and questioned if the Court wanted him to cut services. Judge Brent noted the Court does show commitment to the Sheriff as \$800,000.00 out of a 3 million dollar general fund budget is designated to the Sheriff's department. Esq. Hawkins noted this is a partnership and the Court is not asking the Sheriff to cut services but to stay in line with what you have this year and not increase expenses. Sheriff Cravens stated he was told in the Committee Meeting if he did not hire his son full time than the budget would work out. Sheriff Cravens stressed the Court not make cuts to his budget. Several questions were raised about the budget that Sheriff Cravens noted he was unprepared to answer. Sheriff Cravens did note the judges and the Circuit Court Clerk have requested more court security and that is why there is a sixty one percent increase in court security today, which increases his payroll. Esq. Bates and

Judge Brent agreed that the Sheriff is providing more services. Esq. Brown noted he would consider voting for a \$5,500.00 increase in part-time instead of the \$10,000.00. Hartlage noted he would vote for the budget as is. Esq. Bates stated he supports the Sheriff's budget since he agreed to only hire his son part-time. Judge Brent noted he doesn't need the extra funds for salary if Matthew is going to work part-time instead of full-time. Sheriff Cravens asked that Esq. Hawkins abstain from voting on his budget and also be removed from the budget committee as he feels Esq. Hawkins is politically biased.

Upon motion by Esq. Hawkins and seconded by Esq. Fisher, it is ordered by the Court to approve the second reading of the 2014 Sheriff's Budget with an amendment to decrease the part-time salaries from \$54,397.75 to \$46,000.00 and increase the excess fees from \$14,312.84 to \$22,710.59.

Yes-Brent, Brown, Fisher, Hawkins
No- Bates, Beasley, Hartlage
Motion Carried

Sheriff Cravens stated he will not sign the 2014 Budget.

RE: NEW BUSINESS

RE: ROADS

1. Supervisor's Report

Henry County Road Supervisor, Glenn Baxter, reported his department has been busy following several days of snow. Glenn complimented the two part-time guys who worked clearing the roads following the snow. Esq. Hawkins thanked the road department for working on the weekend. The road department has also been graveling some roads. Esq. Hartlage recommended the speed limit on Wooded Hills Road be lowered to 35 MPH.

Upon motion by Esq. Hartlage and seconded by Esq. Hawkins, it is ordered by the Court that the speed limit be lowered to 35 MPH on Wooded Hills Road.

Motion carried unanimously

2. Committee Report-Esq. Beasley

Esq. Beasley had no report at this time.

3. Lake Road Bridge Update

Glenn Baxter reported someone damaged the bridge on Lake Road. They closed the bridge today and tore the top off. All the wood beams are damaged. Jason Klempner has been contracted to help repair the bridge. Glenn expects the concrete to be poured on Thursday and the bridge to be back open on Monday.

4. Albert Moore Bridge Update

Glenn reported they were ready to move on the Albert Moore Bridge during Thanksgiving, but they were calling for nasty weather. They had to go and work on the damaged bridge on Lake Road. Glenn noted it will be the first of the year before they can begin work on the Albert Moore Bridge.

RE: EMS/PARAMEDICS

1. Supervisor's Report

Henry County EMS Supervisor, Josh Jamiel, reported they are down to four transports. He noted a truck was down this month and it cost \$4,700.00 for repairs. That truck alone has cost around \$11,000.00 this year on repairs. Josh noted everything else is going okay. Josh asked the Court to approve Jeffrey Ronald Dickow as a part-time paramedic and Megan Stockton as a part-time EMT.

Upon motion by Esq. Bates and seconded by Esq. Hartlage, it is ordered by the Court to hire Jeffrey Ronald Dickow as a part-time paramedic and Megan Stockton as a part-time EMT.

Motion carried unanimously

2. Committee Report-Esq. Bates

Esq. Bates reported the Committee met today. Esq. Bates and Judge Brent met with some of the EMS Captains to discuss some issues they are dealing with. Esq. Bates noted the Fire Department Grant Applications for Special Projects are due December 31st. The Committee will review and chose two applications. Judge Brent has agreed to make the final decision.

RE: P&Z/SOLID WASTE

1. Administrator's Report

Henry County P&Z/Solid Waste Administrator, Jody Rucker, reported for the month of November 13 permits were issued with 4 permits for houses. Jody and part-time solid waste employee, Donnie Tipton, attended a Solid Waste Conference in Maysville. They were impressed with the tour of a recycle paper plant.

2. Board of Adjustments Re-Appointment-Robert Reed Bush

Judge Brent recommended the Court re-appoint Robert Reed Bush to serve another four year term on the Henry County Board of Adjustments. Judge Brent noted Mr. Bush is currently serving as the chairman of the Board of Adjustments.

Upon motion by Esq. Brown and seconded by Esq. Hawkins, it is ordered by the Court to re-appoint Robert Reed Bush to serve another 4 year term on the Henry County Board of Adjustments.

Motion carried unanimously

RE: PARKS & FAIRGROUNDS-SUPERINTENDENT'S UPDATE

Henry County Parks & Fairgrounds Superintendent, Travis Buchanan, noted there was not much to report. His department has been doing some small job and after the first of the year will start working on equipment. They are going to put a heater in the bathrooms at Harry Hill Park.

RE: ANIMAL SERVICES

1. Judge's Report

Judge Brent reported he met with Judge Powell and expressed his concerns with the \$1,500.00 utility bill for the month of November. Judge Brent talked with Suzanne and asked the heat be turned down in the kennel area. Judge Brent recognized Debbie D'Ordine and Pat Pinkstaf. He thanked them for their time spent volunteering at the shelter and their many donations, including the donation of a washer and dryer. Animal Control Officer, Suzanne Schulte, reported having a total of 15 dogs. Twelve are in the shelter and three in foster. She had thirty one runs this month and worked on a cruelty case with County Attorney, Virginia Harrod. She noted everything is going good. They have done a lot of repairs at the shelter. Tony Walker, who built the shelter, is going to do a walk through to look at cutting costs. Suzanne is going to Eastern Elementary Friday to do a presentation for the kids. Suzanne also complimented Jessica Crow for her volunteer efforts at the shelter.

2. Committee Report-Esq. Hartlage

Esq. Hartlage reported the Committee met to discuss a couple issues. The Committee recommended the comp time be reviewed and approved by the Judges weekly. The committee looked at the washer and dryer donated by Debbie and Pat and Esq. Hartlage noted appreciation of the donation. The employees are running the fees through the cash register, which makes everything accountable. Esq. Hartlage noted when they first set up the shelter with the two Counties each County had a full time employee working 40 hours each week and 2 part-time employees working 20 hours each week. The Committee came up with a schedule and felt it was compatible. Today Dan and Russell are both off using their comp hours and that leaves two part-time employees working full time hours. Esq. Hartlage noted this is not the direction they intended and feel the shelter should have staff complete. Esq. Hartlage stressed it was a great article in the Local where we are helping other counties, but he would like to see us concentrate on serving Henry County and keep the hours in Henry County. Judge Brent noted Dan carried over 200 comp hours from last year, as he assisted Trimble County when they were not fully staffed. Esq. Hartlage stressed looking over their hours each week to see where the hours are being spent will help keep the comp hours down. The shelter is running smooth and things are moving forward. Esq. Bates stressed the shelter looks and smells good.

RE: RUSSELL LOUDEN HOUSE-\$30,100.00 RECEIVED

Judge Brent reported good news on the Russell Louden house the County bought for \$5,000.00. The house sold for \$30,100.00. The money will help fund the Fire Department Grant with money left over for next year.

RE: INDUSTRIAL PARK CROPLAND LEASE

Judge Brent reminded the Court that Esq. Brown suggested we bid out the lease on the cropland in the Industrial Park. The high bid was from Bobby Jo Quickert, at \$125.00 per acre.

RE: CLAIMS& TRANSFERS

Upon motion by Esq. Brown and seconded by Esq. Hawkins, it is ordered by the Court to approve the following claims and transfers:

General Fund	\$262,908.92
Road & Bridge	132,175.23
Jail Fund	33,455.65
LGEA Fund	18,104.56
Litter Fund	598.07
911 EMS/Fund	6,105.03
Fair Fund	<u>1,313.17</u>
Total Expenditures	\$454,660.63

Transfers

General Fund

From: 0192009990 (Reserve for Transfers) \$1,000.00

To: 0151405990 (EMS, Miscellaneous) \$1,000.00

Motion carried unanimously

RE: COURT COMMENTS

Esq. Beasley complimented Glenn and the road crew for the snow removal. He heard good reports and even Jessie B. Woods complimented his gravel road saying it's the best it's ever been. Sheriff Cravens thanked Darrell Abbott for his help on Bullitt Hill. There was black ice on the hill and Darrell help Sheriff Cravens carry salt to assist some vehicles that were hung on the hill.

RE: PUBLIC COMMENTS

Ricky Doyle questioned Glenn if the road department ran at night clearing the roads. Glenn noted the State runs 12 hour shifts, but he does not have the manpower to run day and night. Ricky noted Radcliff Road and Giltner Road was a solid sheet of ice. A resident in attendance questioned why Animal Control Officer, Dan Flinkfelt, had so many comp hours. Judge Brent explained that due to the partnership with Trimble County Dan had filled in to help them when they had staff issues and other hours were accrued when he was called out by the State Police.

RE: CLOSED SESSION

Upon motion by Esq. Brown and seconded by Esq. Bates, it is ordered by the Court to enter into a Closed Session.

Motion carried unanimously

Upon motion by Esq. Beasley and seconded by Esq. Bates, it is ordered by the Court to go out of Closed Session.

Motion carried unanimously

Upon motion by Esq. Brown and seconded by Esq. Hawkins, it is ordered by the back into Regular Session.

Motion carried unanimously

Judge Brent noted the Court went into a Closed Session to discuss the sale of property in the Commerce Industrial Park.

Upon motion by Esq. Beasley, it is ordered by the Court to sell the 2.9 acres in the Commerce Industrial Park for \$12,500.00 (twelve thousand five hundred dollars) with certain deed restrictions, and with a limit of 3,000 head of livestock a year.

Amended Motion

Upon motion by Esq. Hartlage and seconded by Esq. Bates, it is ordered by the Court to sell the 2.9 acres in the Commerce Industrial Park for \$12,500.00 (twelve thousand five hundred dollars), with certain deed restrictions for a slaughter house with a retail store, and with a limit of 3,000 head of livestock a year.

Motion carried unanimously

RE: ADJOURN

Upon motion by Esq. Beasley and seconded by Esq. Fisher, it is ordered by the Court to adjourn and each Magistrate, the Judge Executive and the County Attorney shall receive a typed copy of these Minutes prior to the next regularly scheduled meeting.

Motion carried unanimously

RESPECTFULLY SUBMITTED:

S/Peggy V. Bryant
PEGGY V. BRYANT
FISCAL COURT CLERK

S/John L. Brent
JOHN L. BRENT
JUDGE EXECUTIVE

Date Approved: January 21, 2014

