

**HENRY COUNTY FISCAL COURT
REGULAR MEETING
NOVEMBER 21, 2017**

The Henry County Fiscal Court met in Regular Session on November 21, 2017, at the Henry County Courthouse in New Castle, Kentucky, with the following in attendance:

John L. Brent, Judge Executive
Virginia Harrod, County Attorney
Esquire Scott Bates
Esquire Jerry Beasley
Esquire Mike Fisher
Esquire Terri Cummings
Esquire Jason Stanley
Esquire Rickey Timberlake

RE: PLEDGE OF ALLEGIANCE

Judge/Executive, John L. Brent, led the Court in the Pledge of Allegiance to the Flag.

RE: PRAYER & PREPARATION

Silent prayer was observed in preparation for the meeting.

RE: CALL TO ORDER

Judge Brent called the meeting to order at 6 p.m. and noted all magistrates were present.

RE: APPROVAL OF THE OCTOBER 17 MEETING MINUTES

Upon motion by Esq. Stanley and second by Esq. Timberlake, it is ordered by the Court to approve the minutes from October 17 Regular Meeting.

Motion carried unanimously

RE: UNFINISHED BUSINESS

Judge Brent stated there was no unfinished business from the previous meeting.

RE: NEW BUSINESS

RE: ROADS

1. Supervisor's Report

Henry County Road Supervisor, Kenny Tindle, presented the quarterly road report outlining current needs and what has been accomplished. Each road in the county is assessed annually in October.

The decking on the Banta's Fork Road bridge has burst and rain washes rock into the creek. Mr. Tindal has received a quote for \$2,000 from Coleman Downey to bolt a plate to the deck which would solve the issue until a complete fix is possible.

Upon motion by Esq. Beasley and second by Esq. Fisher, it is ordered to approve the disbursement of \$2,000 to Coleman Downey to repair the Banta's Fork Road bridge decking.

Motion carried unanimously

Road work continues on grading and ditching and pipe installations on driveways with crushed culverts being installed now to allow for settling over the winter.

2. Road Committee Report- Esq. Beasley

Esq. Beasley stated that the Road Committee has no report. He noted that Mr. Tindle and the department is keeping busy with repairs due to large combines that are damaging culverts and depositing mud on roads.

3. Bridge Projects Update

Judge Brent informed the Court that the 80/20 bridge on Six Mile Creek is finished. The project was completed well in 2 weeks. The documentation for reimbursement has been dropped off in Frankfort. The Wolfpen Bridge work was started right away, but has stalled due to the wet weather impeding progress.

RE: EMS/PARAMEDICS

1. Supervisor's Update

Henry County EMS Supervisor, Paige Lucas, reported that all is going well with EMS. Maintenance work continues on the trucks to keep them on the road. She has interviews scheduled with 2 part-time paramedics. She would like to hire them if the interviews and background checks are satisfactory. Esq. Bates stated that the EMS Committee would meet to approve the hiring based on her recommendation following those steps.

Upon motion by Esq. Stanley and second by Esq. Bates, it is ordered to approve the hiring of 2 part-time paramedics pending satisfactory background checks and interviews and approval by the EMS Committee.

Motion carried unanimously

2. EMS Committee Report- Esq. Bates

Esq. Bates reported that the committee has not met.

RE: P & Z/SOLID WASTE

1. Administrator's Update

Henry County P & Z / Solid Waste Administrator, Jody Rucker, reported that 11 building and 27 electrical permits have been issued. The Board of Adjustments had a meeting for a Conditional Use permit which was tabled to allow for more detailed information to be provided by the applicant. The Board also heard a sign variance which was approved. The Board will meet again on November 27. The Planning and Zoning Commission met on November 8 to prepare a text amendment for the Court's consideration.

Mr. Rucker reported that on November 3 the county-wide clean up was held resulting in approximately 1,200 bags of trash picked up by 500 volunteers over 218 miles of roadway. Judge Brent explained that the Litter Fund is reimbursed by the State of Kentucky for \$24,000 for expenses and to fund the groups responsible for covering the miles of roadway.

2. Re-appointment of Robert R. Bush to the Board of Adjustments

Judge Brent stated that Robert R. Bush has been a long-time member of the Board of Adjustments which he has chaired. Mr. Bush's term is expiring on December 31, 2017.

Upon motion by Esq. Stanley and second by Esq. Timberlake, it is ordered to approve the re-appointment of Robert R. Bush to the Board of Adjustments.

Motion carried unanimously

3. Zoning Ordinance Text Changes – 1st Reading

Judge Brent introduced the text changes to the Zoning Ordinances. Any changes must be made by the Fiscal Court and also approved by each incorporated city.

Section 360.640 is related to the advertising requirements. If an aggrieved person has an issue with a recommended zone change, they can petition the office which would then require two readings. Otherwise if after 21 days no one has done so, the zone change would take effect.

Section 770 pertains to conditional uses of agricultural land when owners seek alternative means of producing income while maintaining their agricultural integrity. The requirement for 50 acres allows for conditional uses for centers of entertainment, restaurants, convention facilities, retail sales, processing of agricultural goods, repair shops, light machine shops, woodworking, and other activities deemed to be similar. This allowance would only apply to the owner and is not passed to a new owner.

Upon motion by Esq. Bates and second by Esq. Timberlake, it is ordered to approve the 1st Reading of the Zoning Ordinance Text Changes on Sections 360 and 770.

Motion carried unanimously

Judge Brent noted that the recommended language change to Section 240 presented by the Zoning Commission was based on research of other counties which require permits for swimming pools and the demolition of structures.

Upon motion by Esq. Bates and second by Esq. Fisher, it is ordered to not approve the recommended change requiring permits for swimming pools or demolition of structures.

Motion carried unanimously

4. 5- Year Solid Waste Plan Resolution

Judge Brent read the Solid Waste Management Plan for 2018-2022 Resolution which outlines requirements for the reduction and management of solid waste and includes roadside pick-up, junkyard permits, and recycling.

Upon motion by Esq. Bates and second by Esq. Stanley, it is ordered to approve the Resolution adopting the Henry County Solid Waste Management Plan 2018-2022 Update.

Motion carried unanimously

RE: PARKS & FAIRGROUNDS

1. Superintendent's Update

Henry County Parks & Fairgrounds Superintendent, Travis Buchanan, reported that counts from booths indicate that approximately 1,000 children participated in the Trail and Treat and over 2,000 people were in attendance. It appears to have been a huge success.

Grounds work is slowing down now after the all-star football season ended this past weekend. They were able to use the new lighting. There was an issue with a blown undersized transformer which has been corrected by the electricians. All restrooms at both parks have been winterized with the exception of the front ones at the Recreational and Services Park which are left open year round with small heaters.

RE: ANIMAL SERVICES

1. Director's Update

Director of Animal Services, Dan Flinkfelt, stated that he was recertified at the training he attended last month. He presented his report for 2 months which included the following counts: 21 surrenders, 31 strays, 2 returns, and 9 seizures. The outcomes for these animals were 20 adoptions, 6 returns to owners, 32 transferred out, and 5 who had to be euthanized.

The cruiser is in need of maintenance including an oil change and filter, and 4 new tires have been purchased for the truck. He has a meeting next week with the state Target Zero Project which is a grant program that has been in the works for about a year. We should get \$17,000 to \$20,000 for traps, spaying and neutering services, and hopefully a truck for transport. Feral cats will be collected and spayed or neutered and then released. We will have help to accomplish this project, and there will be no cost to the County since it will be billed to the Area Development District.

2. Committee Report- Esq. Fisher

Esq. Fisher reported that the committee met, but has no report. He thanked Mr. Flinkfelt for his hard work and dedication.

RE: ABC Administrator's Quarterly Report

Ed Nelson, ABC Administrator, reported that he has collected all license fees for the 18 established businesses. There is one pending with work on the new distillery still in progress with no date supplied yet. He is refunding license fees as required by state law and some businesses still have a credit balance based on their first quarter sales which will be carried forward.

RE: Sheriff's Monthly Report

Sheriff Cravens reported that his office conducted the following activities: 287 KSP dispatch calls, 105 Sheriff's office calls, 45 citations/criminal summons, 14 criminal arrests, 27 warrant arrests, 185 court papers served, 2 fugitive transports, 65 vehicle inspections, and issued 20 carry conceal licenses, 2 DUI arrests, and 7 drug charge arrests.

Judge Brent stated that the County received a tax disbursement check from the Sheriff's office on November 1 and the payroll reimbursement the next week. Sheriff Cravens reported that approximately 85 percent of the taxes have been collected to date. They are usually able to collect between 95-98 percent.

RE: HENRY COUNTY FISCAL COURT DATA BREACH POLICY

Judge Brent presented proposed policies related to office and technological security for County offices that has been recommended by the State Auditor's office. The discrepancies in numbering will be corrected with no changes in text.

Upon motion by Esq. Fisher and second by Esq. Bates, it is ordered to approve the implementation of the Data Breach Policy for all County offices.

Motion carried unanimously

RE: HENRY COUNTY FISCAL COURT E-MAIL, CLEAN DESK, AND PASSWORD PROTECTION POLICIES

Upon motion by Esq. Fisher and second by Esq. Bates, it is ordered to approve the implementation of the Email Policy, Clean Desk Policy, and Password Protection Policy.

Motion carried unanimously

RE: HENRY COUNTY CLERK'S 2018 PROPOSED BUDGET – 1ST READING

Judge Brent stated that the 1st Reading for the budgets for the Clerk's and Sheriff's Offices is held in November. Esq. Bates and the Budget Committee will confer with each office prior to the December meeting.

Henry County Clerk Shanda Archer presented the proposed 2018 budget for the Clerk's Office. The distributed document showed an estimated excess fees balance of \$67,274. She expressed thanks to the County for repair of the voting machines to save the cost associated with having to replace them.

Upon motion by Esq. Bates and second by Esq. Beasley, it is ordered to approve the 1st Reading of the Clerk's 2018 Budget.

Motion carried unanimously

RE: HENRY COUNTY SHERIFF'S 2018 PROPOSED BUDGET – 1ST READING

Sheriff Danny Cravens presented the proposed 2018 budget for his office. He stated that one difference is the reduction in the budget due to the change in the contract with New Castle.

Upon motion by Esq. Bates and second by Esq. Beasley, it is ordered to approve the 1st Reading of the Sheriff's 2018 Budget.

RE: HENRY COUNTY LIBRARY – RECOMMENDATION OF BOB WAGONER TO THE BOARD

Upon motion by Esq. Timberlake and second by Esq. Fisher, it is ordered to approve the appointment of Bob Wagoner to the Henry County Library Board of Trustees.

Motion carried unanimously

RE: CLAIMS & TRANSFERS

Upon motion by Esq. Bates and second by Esq. Stanley, it is ordered to approve the following claims and transfers:

General Fund	456,948.87
Road & Bridge Fund	213,118.14
Jail Fund	52,409.36
LGEA Fund	3,055.96
Litter Fund	24,203.93
911 Fund	582.75
Fair Fund	<u>1,040.92</u>
Total Expenditures	751,359.93
<u>General Fund (01)</u>	
<u>From:</u> 014909	100,000.00
To: 034910	100,000.00

Motion carried unanimously

RE: PUBLIC COMMENTS

Judge Brent opened the floor for public comments.

Citizen Danny Holcomb stated that he appreciates the unity demonstrated by the Fiscal Court, Ms. Harrod, the Sheriff’s Department, and others working with educating and battling against drugs and addiction. He feels that the County is on the right track and making a difference.

RE: COURT COMMENTS

Judge Brent called the Court’s attention to the Job Corps materials detailing the good training opportunities they offer. The young man pictured and quoted is a success story from the county who is now at the site in Western Kentucky obtaining CDL certification.

Judge Brent reminded the court that the Celebrate Recovery program meets each Tuesday evening at the First Baptist Church in New Castle. The door hangers shared with the Court are samples of the ones currently being placed on houses in the county. Funding for them is through a grant obtained by the Kentucky Agency for Substance Abuse Policy.

RE: ADJOURNMENT

Upon motion by Esq. Bates and second by Esq. Beasley, it is ordered by the Court to adjourn and each Magistrate, the Judge Executive, and the County Attorney shall receive a typed copy of these Minutes prior to the next regularly scheduled meeting.

Motion carried unanimously

RESPECTFULLY SUBMITTED:

DENISE PERRY
FISCAL COURT CLERK

JOHN L. BRENT
JUDGE EXECUTIVE

Date Approved: **December 19, 2017**